



**DEPARTMENT OF ELECTRONICS & COMMUNICATION
J K Institute of Applied Physics & Technology
University of Allahabad, Prayagraj – 211 002**

**Fee Refund Guidelines for Students allotted a seat at this Institute from
JoSAA/CSAB-2023**

Candidates who have been allotted a seat for admission in the B.Tech. programme at J.K. Institute of Applied Physics and Technology through JoSAA/CSAB-2023, wish to withdraw his/her admission/surrender the seat, are directed to physically report at Institute with the complete application form (enclosed here) along with photocopy (one set) of following documents and original for verification purpose:

- Complete Application form (enclosed here)
- JEE(Main) Admit Card
- JEE(Main) Score Card
- Seat Acceptance Letter
- Document Verification report
- Payment proof
- AADHAR card
- One color passport size photograph
- Cancelled Cheque or first page of bank passbook (the bank account must be in the name of candidate only) of any nationalised bank.

Candidate may report with all above documents on any working days (Monday to Friday, 10:00AM to 04:00 PM) in the Office of the Department, Department of Electronics and Communication, Faculty of Science, University of Allahabad, Prayagraj - 211002 (Uttar Pradesh).

In case, a candidate is unable to report physically, he/she may send complete application form along with photocopies of all above mentioned documents by Registered/Speed post to:

Head of the Department,
Department of Electronics and Communication,
JK Institute of Applied Physics & Technology,
Faculty of Science, University of Allahabad,
Prayagraj – 211002 (Uttar Pradesh)



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Candidate must note that the fee refund will be initiated after getting fund transferred from JoSAA/CSAB-2023 only. The exact amount of refund will be calculated based on the amount received in the name of the candidate from JoSAA/CSAB-2023 and fee refund instruction strictly as per UGC guideline D.O.No.F.2-71/2022 (CPP-II) dated 3rd July, 2023.

As the candidate authenticity need to verify, an application/document received in this regard through email will not be entertained.

B.Tech. Admission Committee – 2023



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**Admission Withdrawal/Surrender of Seat Form against the admission to
 B.Tech. programme through JoSAA/CSAB-2023**

(Form to be filled in by the candidate. Any false, wrong, or incomplete entries in the form will result in the disqualification of the candidate)

Branch Allotted **Form Sr. No** (for office)

- 1. JEE(Main) Application No. :
- 2. Name (In capital letters) :
- 3. Father's Name :
- 4. Mother's Name :
- 5. Date of Birth (dd/mm/yyyy):
- 6. Gender : 7. PwD (Yes/No)
- 8. Category (GEN/EWS/OBC/SC/ST) :
- 9. Mobile No. (WhatsApp No.) :
- 10. Email Id :
- 11. Address for Communication :
-
- District Pin code
- State Country
- 12. Aadhar No. :

**Paste recent
coloured self-
attested
photograph**

13. Bank Details (Bank account must be in the name of Student only):

Bank Name	
Bank Branch Address	
Account in the Name of	
Account Number	
IFSC	

Declaration

I declare that I have filled all the information correctly and if at any stage it is found that I have given any false information or submitted any false document, the Institute shall have the right to not to disburse my fee, without any prior notice. I also understand that by filling this form I am withdrawing my admission, and I will not claim my candidature for admission B.Tech. programme at this Institute in future.

Date:

Place:

Signature of Candidate

**Signature of Parent/Guardian
Name:**